

Midtown Improvement District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; Phone: 407-723-5900

<https://midtownid.com>

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Midtown Improvement District ("District"), scheduled to be held at **3:30 p.m. on Tuesday, March 10, 2026, at 6900 Tavistock Lakes Blvd., Ste. 200, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

District Staff, please use the following information to join via the computer or the conference line:

Phone: 1-844-621-3956 Computer: pfmcd.webex.com Participant Code: 2531 126 0013#

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the February 17, 2026, Board of Supervisors' Meeting**

Business Matters

2. **Consideration of Proposals for Trail Repairs** *(provided under separate cover)*
3. **Ratification of Operation and Maintenance Expenditures Paid in February 2026 in an amount totaling \$26,109.64** *(provided under separate cover)*
4. **Recommendation of Work Authorizations/Proposed Services** *(if applicable)*
5. **Review of District Financials** *(provided under separate cover)*

Other Business

- A. Staff Reports
 - a) District Counsel
 - b) District Manager
 - c) District Engineer
 - d) Construction Supervisor
 - e) Landscape Supervisor
 - f) Irrigation Supervisor
- B. Supervisor Requests

Adjournment



Midtown Improvement District

**Minutes of the February 17, 2026,
Board of Supervisors' Meeting**

**MIDTOWN IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

Roll Call to Confirm a Quorum

The Board of Supervisors' Meeting for the Midtown Improvement District was called to order on Tuesday, February 17, 2026, at 3:30 p.m. at 6900 Tavistock Lakes Blvd., Ste. 200, Orlando, FL 32827.

Present:

Richard Levey	Chair
Rob Adams	Vice Chair
Brent Schademan	Assistant Secretary
Ron Domingue	Assistant Secretary
Damon Ventura	Assistant Secretary

Also Attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	(via phone)
Amanda Lane	PFM	(via phone)
Blake Firth	PFM	(via phone)
Brent Wilder	PFM	(via phone)
Tucker Mackie	Kutak Rock	(via phone)
Bob Schanck	Donald W. McIntosh Associates	
Jeff Newton	Donald W. McIntosh Associates	
Dan Young	Tavistock	
Will Stafford	Tavistock	
Rudy Bautista	Tavistock	
Samantha Sharenow	Berman	(via phone)
Carlos Negrón	Berman	
Eddie Padua	Berman	
Pete Fussell	Berman	

SECOND ORDER OF BUSINESS

Public Comment Period

Dr. Levey called for public comments and noted there were no public comments.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
January 20, 2026, Board of
Supervisors' Meeting**

The Board reviewed the minutes of the January 20, 2026, Board of Supervisors' Meeting.

On motion by Mr. Schademan, seconded by Mr. Adams, with all in favor, the Board of Supervisors for the Midtown Improvement District approved the Minutes of the January 20, 2026, Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Discussion of Construction
Committee Member Vacancy**

Ms. Walden stated there was a recommendation to nominate Mr. Howard Williams to fill the vacancy.

On motion by Mr. Schademan, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Midtown Improvement District approved the appointment of Mr. Howard Williams to the Construction Committee.

FIFTH ORDER OF BUSINESS

**Consideration of Interlocal Agreement
for Right-of-Way Maintenance with the
City of Orlando**

Ms. Mackie gave an overview of the Interlocal Agreement which provides for enhancements of right-of-way improvements with the City of Orlando for areas that were previously in the Greenway ID and are now in the Midtown ID.

On motion by Mr. Schademan, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Midtown Improvement District approved the Interlocal Agreement for Right-of-Way Maintenance with the City of Orlando in substantial form, with authorization for the Chair to execute the final form pending any necessary changes.

SIXTH ORDER OF BUSINESS

**Consideration of OUC Lighting
Installation, Upgrade and Service
Agreement for Centerline Drive
Segments C & D**

Mr. Young explained this is an agreement to reflect the additional lighting for the roundabout and the extension of Centerline Drive.

On motion by Mr. Schademan, seconded by Mr. Adams, with all in favor, the Board of Supervisors for the Midtown Improvement District approved the OUC Lighting Installation, Upgrade, and Service Agreement for Centerline Drive Segments C and D.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Trail Repairs

Mr. Padua gave an update that the request for proposals was sent to five vendors but none were able to submit their proposal in time for today's meeting. These items will be brought to the Board at the March meeting. He noted that any urgent items will be addressed with the District Manager and the Chair.

EIGHTH ORDER OF BUSINESS

Consideration of District Engineer Fee Schedule Increase Letter

Mr. Newton gave an overview of the letter and fee schedule. He noted the last fee increase was in 2021 and the increase is approximately 15%.

On motion by Mr. Domingue, seconded by Mr. Adams, with all in favor, the Board of Supervisors for the Midtown Improvement District approved the District Engineer Fee Schedule Increase Letter.

NINTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures Paid in January 2026 in an amount totaling \$32,878.00

The Board reviewed O&M Expenditures paid in January 2026.

On motion by Mr. Schademan, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Midtown Improvement District ratified the Operation and Maintenance Expenditures paid in January 2026 in an amount totaling \$32,878.00.

TENTH ORDER OF BUSINESS

Recommendation of Work Authorization/Proposed Services

Ms. Walden stated there is a Work Authorization from Cepra in the amount of \$1,900.00 for the removal and replacement of a dead Live Oak along Nemours Parkway.

On motion by Mr. Ventura, seconded by Mr. Adams, with all in favor, the Board of Supervisors for the Midtown Improvement District approved the Work Authorization with Cepra in the amount of \$1,900.00 for the removal and replacement of a dead Live Oak along Nemours Parkway.

ELEVENTH ORDER OF BUSINESS

Review of District's Financials

Ms. Walden noted the financials are updated through the end of January. The District has spent approximately 21% of the adopted budget so far. No action is required.

TWELFTH ORDER OF BUSINESS

Staff Reports

District Counsel – No report.

District Manager – Ms. Walden noted the next meeting is scheduled for Tuesday, March 10, 2026.

District Engineer – No report.

Construction Supervisor – No report.

Landscape Supervisor – No report.

Irrigation Supervisor – No report.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On motion by Mr. Schademan, seconded by Mr. Domingue, with all in favor, the February 17, 2026, Meeting of the Board of Supervisors for the Midtown Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair



Midtown Improvement District

Proposals for Trail Repairs
(provided under separate cover)



Midtown Improvement District

**Operation and Maintenance Expenditures Paid in
February 2026 in an amount totaling \$26,109.64**
(provided under separate cover)



Midtown Improvement District

Work Authorizations / Proposed Services
(if applicable)



Midtown Improvement District

District Financials
(provided under separate cover)